



CALL FOR NOMINATIONS

DISTRICT LEADER MISSION, PURPOSE AND QUALIFICATIONS

THE MISSION OF THE DISTRICT

The mission of this district is to enhance the quality and performance and extend the network of the member clubs of Toastmasters International within the boundaries of this district, thereby offering greater numbers of people the opportunity to benefit from the Toastmasters educational program by:

- ▶ Focusing on the critical success factors as specified by the district educational and membership goals.
- ▶ Ensuring that each club effectively fulfills its responsibilities to its individual members.
- ▶ Providing effective training and leadership-development opportunities for club and district officers.

TOASTMASTERS INTERNATIONAL VISION

Toastmasters International empowers people to achieve their full potential and realize their dreams. Through our member clubs, people throughout the world can improve their communication and leadership skills, giving them the courage to change.

ELECTED LEADER POSITIONS

All positions must be held by a member in good standing of a Toastmasters club in good standing.

The mission/purpose and qualifications of each elected leader follows:

DISTRICT GOVERNOR

▶ Mission/Purpose

As the district's chief executive officer, direct the district in a way which fosters strong clubs; produce maximum growth in education completions, club and membership; and be consistent with the interests of members of Toastmasters International. Motivate the district to achieve Distinguished recognition. Achieve the mission of the district in a manner which motivates volunteer leaders and promotes a standard of excellence in all district activities.

▶ Qualifications

At the time of taking office, the district governor must have served at least six consecutive months as a club president and at least 12 consecutive months as a lieutenant governor or division governor or a combination thereof.

LIEUTENANT GOVERNOR EDUCATION AND TRAINING

▶ Mission/Purpose

Under the guidance of the district governor, strive to have every club and each member reap the benefits of Toastmasters

and to have every club become Distinguished. Provide direction and counsel to division governors, area governors, and club officers on the educational opportunities in Toastmasters. Design and conduct successful district training programs, conferences, and other district educational events.

▶ Qualifications

At the time of taking office, the lieutenant governor education and training must have served at least six consecutive months as a club president and at least 12 consecutive months as a lieutenant governor, division governor, area governor, or a combination thereof.

LIEUTENANT GOVERNOR MARKETING

▶ Mission/Purpose

Under guidance of the district governor, make the benefits of Toastmasters membership available to greater numbers of people. Plan, develop, implement, and direct district marketing objectives. Develop and direct programs for new club development, club rescue efforts, club membership promotion, and membership retention. Achieve Distinguished District goals for membership and club growth. Promote standards of service to the member and to the club.

▶ Qualifications

At the time of taking office, the lieutenant governor marketing must have served at least six consecutive months as a club president and at least 12 consecutive months as a lieutenant governor, division governor, an area governor, or a combination thereof.

DIVISION GOVERNOR

▶ Mission/Purpose

Achieve the mission of the district within the division, accomplishing district goals in membership building and retention, club extension, and educational accomplishments. Ensure that each club realizes its mission and fulfills its responsibilities to its members. Achieve Distinguished Division Program goals and ensure that areas and clubs within the division achieve Distinguished recognition. Serve the division clubs by providing district support and resources through the area governors.

▶ Qualifications

At the time of taking office, a division governor must have served at least six consecutive months as a member of a district council (e.g., club president, vice president education, area governor, district secretary, or district treasurer).



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OTHER POSITIONS

The following positions are either elected or appointed by the district governor:

AREA GOVERNOR

▶ Mission/Purpose

Provide district contact, support, and assistance to the club so that it may achieve the club mission and fulfill its responsibilities to its members. Help clubs by keeping regular contact with club presidents in the area and by visiting each club twice during the year. Achieve Distinguished Area Program goals and ensure that each area club is Distinguished.

▶ Qualifications

At the time of taking office, insofar as practicable, an area governor should have served as a member of a district council (e.g., club president, vice president education, or district officer).

PUBLIC RELATIONS OFFICER

▶ Mission/Purpose

Work under the direction of the district governor. Help maintain communication between the district and its members, and work to increase public awareness of Toastmasters International through the media. Prepare a public relations program designed to achieve goals for membership growth, club growth, and educational achievements in clubs and achievement in the Distinguished Club Program. Promote district conferences and leadership training opportunities within the district.

▶ Qualifications

At the time of taking office, the public relations officer serves in a staff position under the direction of the district governor, and should possess experience in and core understanding of public relations.

TREASURER

▶ Mission/Purpose

Establish and maintain effective fiscal management of the district. Promote the growth of Toastmasters by providing sound fiscal guidance to the district. Produce monthly reports reflecting the district's financial status, and ensure that expenditures remain within the budget approved by the district council. Ensure that the district maintains the financial controls established by Toastmasters International.

▶ Qualifications

At the time of taking office, the treasurer should have accounting experience and understand basic bookkeeping practices.

SECRETARY

▶ Mission/Purpose

Help the district function effectively and achieve its mission by recording and maintaining accurate minutes of district council, executive committee, and other meetings. Serve as custodian of the District Administrative Bylaws and policies.

▶ Qualifications

At the time of taking office, the secretary should be a reliable, prompt, well-organized Toastmaster who can accurately record meeting actions and has access to facilities for word processing and reproduction of materials.

If you or if someone you know of would like to serve in one of these positions, please submit his or her name to the district governor.

DISTRICT LEADER NOMINATING FORM



Are you interested in nominating yourself or someone else for a district leader position? Please complete the form below and submit it to the district governor of your district. If you are nominating someone, you may submit more than one person's name for each position. To be nominated or elected, a person must be a member in good standing of a Toastmaster club in good standing, meet the qualifications of the position, consent to being nominated and sign the Officer Agreement and Release Form.

DISTRICT LEADER NOMINATING FORM

I wish to have the nominating committee consider the following person for the office of:

- District governor
- Lieutenant governor education & training
- Lieutenant governor marketing
- Division governor (Division: _____)

If applicable:

- Area governor (please specify area _____)
- Public relations officer
- District secretary
- District treasurer

Name _____

Address _____

City _____

State/Province _____ Postal code _____ Country _____

Telephone _____

Email _____

Home club name _____ Club number _____

Educational Awards CC ACB ACS ACG CL ALB ALS DTM

If there is additional information you would like to include about this candidate that you feel would assist the nominating committee in its deliberations, attach it to this form. Describe any club and district offices held by the nominated individual (include dates of service if possible). Share with the nominating committee why you believe the nominated individual should be considered for the specified position.

Submitted by _____ Date _____

Mail, fax or email to

Deadline for submitting this form

OFFICER AGREEMENT AND RELEASE FORM



Directions

Toastmasters International requires that any candidates running for and/or holding office, whether elected or appointed, agree to and sign the Officer Agreement and Release Statement below. Please submit your signed form to the chair of the nominating committee. Completed release forms will be submitted to the district governor, and then to District Services at World Headquarters (districts@toastmasters.org), to be kept on file.

Officer Agreement and Release Statement

Consistent with my desire to take personal responsibility for my conduct, individually and as an officer of Toastmasters International and as a member of a Toastmasters club, I agree to abide by the principles contained in "A Toastmaster's Promise" and the governing documents and policies of Toastmasters International and my club. I will fully comply with my fiduciary duties to Toastmasters International under its governing documents and the law of the land. I will refrain from any form of discrimination, harassment, derogatory, illegal, or unethical conduct, and I understand that if I engage in such conduct, I may be responsible to reimburse Toastmasters International, my club or other clubs, or other individuals involved with Toastmasters, for any damages, losses, or costs resulting from my conduct. Understanding that Toastmasters programs are conducted by volunteers who cannot be effectively screened or supervised by Toastmasters International or its clubs, I release and discharge Toastmasters International, its clubs, governing bodies, and representatives from any liability for the intentional or negligent acts or omissions of any member or officer of my club or other clubs, or any officer of Toastmasters International.

Confirmation

I have read and agree to the terms and conditions of the Officer Agreement and Release Statement.

Full name (please print) _____ Member # _____

Officer position _____

Area (if applicable) _____ Division (if applicable) _____ District _____

Signature _____ Date _____